



410 14<sup>th</sup> Street  
Burlington, CO 80807

**Application for Employment**  
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**Applicant Information**

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ How did you hear about us: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever applied with us before? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO  If yes, explain: \_\_\_\_\_

Are you available to work: Full-Time  Part-Time  Do you have friends or relatives that work here? YES  NO

**Education**

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO

Secondary Education: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_



**Any additional information you feel may be helpful to us in considering your application**

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**References**

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Disclaimer and Signature**

I certify that the answers given herein are true and complete. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in termination.

I authorize The Bank of Burlington to investigate any and all information contained in this application, as may be necessary in arriving at an employment decision. I hereby authorize any person, educational institution, or company I have listed as a reference on my employment application to disclose in good faith any information they may have regarding my qualifications and fitness for employment. I will hold The Bank of Burlington, any former employers, educational institutions, and any other persons giving references free of liability for the exchange of this information and any other reasonable and necessary information incident to the employment process.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with The Bank of Burlington is of an "at will" nature, meaning that the Employee may resign at any time and the Employer may terminate the Employee at any time, with or without cause or prior notice.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicants Name (Please Print): \_\_\_\_\_



## **Authorization to Use Background and Credit Report For Employment Purposes**

I hereby give The Bank of Burlington the right to make a thorough investigation of my past employment, education, and activities and I release from all liability all persons, companies, schools and corporations who supply such information. I agree that The Bank of Burlington may obtain a consumer credit report, a criminal background check or other information regarding me.

If The Bank of Burlington chooses not to hire me due to information discovered in this investigation, I understand The Bank of Burlington will notify me as such and that I have a right to receive a copy of the report and that The Bank of Burlington will make this available to me.

I further understand that if I am hired at The Bank of Burlington, at any time during my employment, The Bank of Burlington may investigate my credit file for purposes of promoting, reassigning or retaining me as an employee.

\_\_\_\_\_  
**Applicant's Full Name (Please Print)**

\_\_\_\_\_  
**Applicant's Social Security Number**

X  
\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

This document is to accompany The Bank of Burlington's Application for Employment